

**GREAT AYTON PARISH COUNCIL**

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 4<sup>th</sup> August 2026 - 7pm.

**Present:** Cllr Greenwell, Cllr Hawking, Cllr Healy Dufosse-Belton, Cllr Kirk (Chair) and Cllr Mason.

**In Attendance:** Angela Livingstone (Clerk), Lee Marley (Cemetery and Services Superintendent), and 17 residents.

**26.81 Apologies for absence**

Apologies for absence were received from Cllr Baylin and Cllr Blackmore. The reasons for absence were accepted. There were no declarations of interest. NYC Cllr Moorhouse had given her apologies.

**26.82 Public Participation**

The Chair enquired if there were any matters which residents wished to bring forward and was advised residents were attending regarding the Bike Base licensing application. It was agreed that the item would be discussed out of order on the agenda. There was a representative from the Little Ayton Parish Council meeting.

**26.87.3 Licensing Application - Bike Base, Dikes Lane - Application for alcohol licensing.** A resident gave background on Bike Base stating that it was within the National Park. He informed that the prior application for planning had been supported by the Parish Council and approved in 2021. The approval from National Parks stated that the premises "shall not be used for any other purpose than cycle hire and café". The new application for licensing to North Yorkshire Council has six key differences – Live music, recorded music inside and outside, background music, small dance performances or workshops, sale of alcohol between the hours of 10:00 and 20:00 Monday to Sunday, premises opening 10 hours daily for 365 days per year. The resident felt that the application undermined the licensing objectives which will be considered by the committee due to two issues  
1. Public safety - on this major access route to the North York Moors National Park, the public footpath stops a kilometre short of the property, with the final 400 metres being particularly narrow and winding with limited visibility for drivers and no street lighting or speed restrictions. If approved Bike Base would lead to additional vehicle traffic and impair the road safety for the walkers, runners, cyclists, horse riders and others from the village and from further afield.  
2. Prevention of public nuisance – The noise and disturbance from both in and outside of the café every day of the year will have a serious effect on the quiet enjoyment of people visiting the National Park and residents in the immediate vicinity will be seriously disturbed. This application did not address the concerns. The resident stated that in summary he believed the application went well beyond the previous application for the property, and public safety and nuisance were a concern. Information within the application was inadequate to address the concerns. Residents informed of a trial session recently which they had been informed of which had been horrendous with sound travelling across the fields. A resident talked of concerns of the alcohol consumption and anti-social behaviour. The Chair reminded that all planning applications were looked at in isolation and differed to any previous application. A councillor questioned residents asking them to separate the activities, and it was agreed that the main concern was the combination of the activities. Residents were encouraged to submit their objections to the licensing committee. **RESOLVED:** Parish Council to forward the views of the community. The Parish Council supported the sale of alcohol during the hours 10:00 to 20:00 but would request for committee members to attend a site visit to understand the location and possible issues with public safety. The application for music was objected to, if the committee were minded to grant the application, the Parish Council requested that decibels were capped and monitored. **ACTION: Clerk**

*16 residents left the meeting.*

**26.83 Minutes from the Parish Council Meetings held on 7<sup>th</sup> July 2026.**

It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held on 7<sup>th</sup> July 2026 as a true and accurate record. Minutes were signed by the Chair.

**26.84 Police report –To receive monthly report from North Yorkshire Police**

26.84.1 1st–31st July 2026 - ASB Nuisance: 10, Arson/Criminal Damage: 3 -1– illegal camping/camp fires causing damage – Fire called numerous times, Theft (including from shops): 2 – theft of fuel, Auto crime/SMV: 1 – theft of motorbike. It was found and recovered, Violence Against the Person: 3. Total This Period: 20. Sergeant Lawson had forwarded a report regarding warrants issued for properties within Great Ayton. He had advised that PC Noble was on an operation, but he would advise if he could attend the meeting. There had been no further communication. RESOLVED: Clerk to inform again that attendance at the meetings would be appreciated and if this was not possible some additional details on the monthly report would be useful. It was agreed that recently the number of issues reported in the village had lessened. The Clerk would attend the next joint agency meeting on 18th August. CCTV offer – planning requirements being progressed by Cllr Moorhouse. Councillors talked again of concerns of a pole / CCTV on High Green. Cllr Healy Duffose-Belton informed that the offer had originated in response to the ASB concerns and the location on High Green would allow a view down towards Suggits and to the shops. RESOLVED: Clerk to request a site visit to see if a location could be found on a lamppost. **ACTION: Clerk**

26.85 **Report from NYC Councillor** – Cllr Moorhouse was not present at the meeting and her only comment to the Chair had been around not wanting a pole on the High Green.

## 26.86 Allotments

26.86.1 Chair to advise on any progress

No update.

26.86.2 Allotment current matters report provided to approve any requests and progress any actions

**Concerns** - Gates left open numerous times. Report from NYC Environmental protection on bonfires/smoke nuisance- being monitored and fines will be issued if continues. Three further reports of fires, twice inappropriate items including laminate flooring. Clerk to continue liaising with the Environmental Protection Officer. Anti-Social Behaviour reported with new seed table destroyed. Complaints re dog walking / fouling on allotment paths. Request for additional plot refused, due to waiting list. New gate signage erected reminding this was private land and that gates must be closed. **Other matters** Queries from Allotment group 7th July to be discussed by Allotment Working Group. **Available gardens** 11 vacant plots plus 1 confirmed for October. (10b1 advised giving up October).

26.86.3 Update from Allotment working party meeting 3rd August

The Allotment Working Party had met with the Clerk and discussed current allotment issues and any changes for the allotment tenancy agreement. Bonfires had been discussed and the correspondence from Environmental Protection, this alleged a report of commercial waste burning at the allotments. RESOLVED – To issue notice to tenants on 5th August stating that following the current national guidance relating to the dry weather and complaints from NYC, there is an immediate ban on all fires on the allotment site until further notice. The allocation of plots had been looked at and it was RESOLVED: Clerk to contact the anticipated tenants affected by the road (as currently understood) Stating that their plot will potentially be impacted from development, the timescale of this is unknown but that there are available plots at present if they wish to transfer to one. They will be asked to contact the Clerk within 14 days of the correspondence and offered a visit to see the options. This will be on a first come first served basis. If there is no contact or they wish to remain on their plot this is accepted and the vacant plots can then be offered to new tenants. They will be offered to hold the two plots whilst paying for one for up to 12 months whilst they move items across, this will be monitored. A site inspection was booked for later in August to ensure plots were being maintained, that there was no barbed wire on gardens, to reclaim land enclosing a tap which should be on the allotment path, and check if any additional taps within plots needing capping off. **ACTION: Clerk**

Changes to the tenancy agreement were suggested to regulations 3, 13, 22 and 25 with a new regulation on unsupervised children to be added, with an age of 11 being considered. Mr Marley stated concerns with this age being acceptable without parental supervision. Children had been seen of 15-16 throwing around vegetables on family members plots. An agreement on this and options for bonfires would be considered prior to the meeting. **ACTION: Agenda**

## 26.87 Planning Matters

**26.87.1 Planning applications – Consultation Responses.** –Councillors discussed applications and the following was agreed.

| Application ref / Address             | Description of Works                                                                                                                                                         | Parish Council responses                                                                                                                                                                                                                            |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 26/02966/FUL<br>1 Orchard Close       | Application for single storey rear extension, single storey side extension and garage conversion                                                                             | Large plot no PC observations.                                                                                                                                                                                                                      |
| 26/03003/FUL<br>45 Easby Lane         | Householder consent for one and a half storey side extension with single storey extension to rear and raising ridge height by 1.2m.                                          | It was noted that work had commenced on site. RESOLVED: The proposals were overdevelopment of the site on a main road with a long line of single bungalows. This was out of keeping with the character of the other buildings. <b>ACTION: Clerk</b> |
| ZB26/00939/LBC<br>6 Bridge Street     | Listed Building Consent for the Replacement of front door, modern casement window in side passageway and rear offside modern casement window abutting neighbouring property. | Councillors noted that there were no plans only pictures, however due to the application being a listed building consent this would be left to the officer who would examine the information. NO PC observations.                                   |
| 26/03324/FUL<br>78 Roseberry Crescent | Proposed extension to front of house.                                                                                                                                        | No PC observations.                                                                                                                                                                                                                                 |

### 26.87.2 Planning decisions by LPA – Noted

| Planning Ref/Address                            | Description Of Work                                                                                                                                                     |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ZB26/00279/FUL<br>The Vicarage Low Green        | Application for single story extension and internal alterations. Removal of existing Porch and replacement with Portico.<br>The decision on this proposal was: Refused. |
| ZB26/00582/FUL<br>Rose Cottage Langbaugh Grange | Detached Garage<br>The decision on this proposal was: Granted.                                                                                                          |

### 26.87.3 Licensing Applications

| Planning Ref/Address | Description Of Work                                                                                                                                  |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bike Base Dikes Lane | Application for alcohol licensing 10:00-20:00 7 days per week with occasional live/recorded music/performances.<br>Discussed earlier in the meeting. |

## 26.88 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions.

### 26.88.1 Correspondence for discussion-

| From     | Details                                                                                                                                                                                                                                                                                                                                                                                       |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NYC      | The introduction of a disabled bay most suitable location would be near the Co-op and would be subject to the usual consultation process. Details of requirements sent to Councillors. RESOLVED: Councillors preferred to site a new disabled bay at the end of the row in front of Aytons, this was a deeper space and allowed good visibility. Clerk to advise NYC. <b>ACTION: Clerk</b>    |
| Resident | Complaint re gate post damage again at Little Ayton Lane, NYC responded with no support for the resident proposals. RESOLVED: Clerk to advise the resident that whilst the PC took the concerns seriously, they had no power to do more than forward concerns to NYC. Criminal damage should be reported to the Police, and Highways matters to North Yorkshire Council. <b>ACTION: Clerk</b> |

| From                        | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Resident                    | Traffic concerns Guisborough Road, near petrol station re speeding/HGVs. A group of Parish Councillors were already exploring options on the HGV matter.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Resident                    | Report of loose railings and stones out of position on wall at front of Suggits. Sent to NYC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Gps routes                  | Offer to have link for walks on website. Councillors felt that the information provided was good, with no adverts but not many local walks included. The Clerk informed that she had seen local walks recently on a PC panel or one of the websites and would see if she could find a link to be used.<br><b>ACTION: Clerk</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Little Ayton parish meeting | To be held 1 <sup>st</sup> Wednesday of each month. Request for information on any speed discussions with NYC. There had been no discussions. Clerk to inform.<br><b>ACTION: Clerk</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| NYC                         | Local Plan briefing sessions 4 <sup>th</sup> and 12 <sup>th</sup> August. The Clerk informed of a colleague having attended the session today and read through the briefing received. Details received to be forwarded to Councillors.<br><b>ACTION: Clerk</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Resident                    | Query on works completed on riverbanks. Within the last month there had been groups removing Himalayan balsam on the riverbanks. Concerns on trees and plants growing out of the retaining wall were discussed but the restrictions for work within the river were understood. Mr Marley informed that the banksides had been cut and suggested that a tractor could be hired to complete works on the river edge if required. An area discussed close to the bridge on A173 had work completed on it by the Environment Agency the previous year and they looked at work needed here if there was a risk of a reduction of flow in the river. RESOLVED: Clerk to question with the Environment Agency if there was a timetable for their works along and within the river.<br><b>ACTION: Clerk</b> |

#### 26.88.2 Correspondence for information

|                        |                                                                                                                                                                                                                                                                                                  |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Village support groups | Balsam removal works completed at Waterfall Park and Low Green                                                                                                                                                                                                                                   |
| NYC                    | Riverbank works to be completed opposite Stokesley Butchers 24/8/26 for up to 3 weeks.                                                                                                                                                                                                           |
| NYC                    | PC reported concerns and works to white bridge at Low Green to be completed this year.                                                                                                                                                                                                           |
| Resident               | Query re EV charging in the village, NYC plans advised to resident and progress on the plans requested from NYC. Update received and NYC link to online request tool to be added to the PC Facebook page.<br><b>ACTION: Cllr Healy Dufosse-Belton</b>                                            |
| Resident               | Complaint of overgrowth Addison Road/Chapel steps- reported to NYC and works to be completed within 30 days. The BUGs group completed work on this area but there were currently insufficient volunteers to do the work.                                                                         |
| Northumbrian Water     | Resident contact re tree in river Hollygarth, response sent that PC and EA will not complete works near their sewerage pipe which has been reported to them.                                                                                                                                     |
| NYC                    | Road restrictions –<br>6 <sup>th</sup> August – parking restrictions for gully cleaning – Park Square & Guisborough Road 09:00-16:00<br>7 <sup>th</sup> August – parking restrictions Newton Road & High Street 09:00-16:00<br>11 <sup>th</sup> August – Aireyholme Lane – tree trimming/felling |
| NYC                    | Response re request for white lines on Newton Road – no justification or suitable location for warning signs and the road conditions indicate the need to drive with care at appropriate speed.                                                                                                  |
| NYC                    | EPC inspection to be organised at Parish Centre.<br><b>ACTION: Clerk</b>                                                                                                                                                                                                                         |

#### 26.89 To receive reports/information from Councillors and decide upon necessary actions.

| Item                      | Information | Action / Comments                                                                                                                                 |
|---------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 26.89.1<br>Parish Council | Appraisals  | To organise a date for appraisals – Cllr Mason completing appraisal of Clerk and Clerk cascading all to be completed before the end of September. |

| Item                          | Information             | Action / Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| working arrangements          |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 26.89.2<br>Facilities         | Waterfall Park Cemetery | Awaiting panel delivery<br><br>Resident request to provide a bench in cemetery. The Clerk queried if the request would be accepted and her concerns that the installation of benches could not be an option for all those with relatives within the Cemetery. Councillors agreed the need for a bench within the area suggested by Mr Marley and RESOLVED that the bench policy could be followed for this, with a composite bench being acceptable. Benches would be accepted where there was a need. The Cemetery working party had agreed that a new section be commenced for graves within the Cemetery as the section currently in use was nearing the end and was out of numeric order. There had been further reports of dog fouling and it was agreed that the signs installed last year were not working to deter this. RESOLVED: As per the information on the notices the gates would be locked overnight. Padlocks to be purchased and three notices to be erected. Mr Marley agreed that he was happy to do this alongside other gate locking. To be closed overnight from 19:00 in Summer months and 15:00 during the winter. The gates would be open from 08:00. The allowance of dogs being allowed within the Cemetery would continue being monitored for longer before any decision was made on banning them. There had been queries received regarding reservations of plots. One was for the sole remaining relative who was the brother of a recent burial. The other was for a relative and for their partner. It was agreed that a plot could be reserved for the sole relative, but the other request was not possible as only one plot could be reserved as policy. <b>ACTION: Clerk/Mr Marley</b> |
|                               | Defibrillator           | User given incorrect code, defibrillator information and operation checked and found to be in correct working order. Clerk to check guidance on the model to ensure if this was a supported model going forward. <b>ACTION: Clerk</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                               | Tree surveys            | Awaiting quotations for trees within High Green, Low Green, Waterfall Park and the Cemetery.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 26.89.3<br>Village Appearance | Grass cutting           | Meeting to be organised to discuss workload and cutting needs. Foliage spreading across village. Storage building needed to enable better efficiency.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                               | Captain Cooks Garden    | Updates needed in the garden, Cllr Mason had sent proposed requirements. RESOLVED: To progress quotes for replacing the first 8-10M of paving. To remove the decayed bench. To move the sign re the opening of the garden and establish if it can be re-covered with some sort of plastic film. To establish if the information board can be re-covered. Cllr Mason and Healy Dufosse-Belton to tidy concrete waste left as Mr Marley refused to remove waste left and to have further discussions with BUGs on pruning. <b>ACTION: Cllr Mason/Cllr Healy Dufosse-Belton/GAPC team</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                               | High Green road surface | Discussion on next steps, RESOLVED: Clerk to contact NYC and request a site visit and support on requirements/costs. <b>ACTION: Clerk</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 26.89.4<br>Traffic concerns   | HGV Proposal            | The group had met and proposed to engage with other PCs who had been through the same process. They were looking at types of surveys and testing out routes proposed on different types of sat navs to work out where people were being sent. A follow-on meeting was organised. <b>ACTION: Working party</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

| Item                                                              | Information | Action / Comments                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 26.89.5<br>Great Ayton<br>Discovery<br>Centre                     | Update      | Interesting report received. Numbers attending the centre were good.                                                                                                                                                                                                    |
| 26.89.6<br>Website /<br>social media                              |             | To ensure all Councillors signed into new emails. Support email forwarded and new links provided again. Clerk to commence using new email addresses.                                                                                                                    |
| 26.89.5 Any<br>update from<br>Parish Cllrs or<br>the GAPC<br>Team |             | Update from Clerk - Christ Church had requested that Carols on the Green be held on Friday 18 <sup>th</sup> December - 6pm after a successful turnout the previous year on the Friday evening before Christmas. Clerk to organise requirements.<br><b>ACTION: Clerk</b> |

## 26.90 Financial Reports

26.90.1 To receive and approve items on the Accounts Report. Receipts and Payments to 4<sup>th</sup> August 2026 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

### Receipts

| <u>Paid From</u>        | <u>Description</u>                  | <u>Date</u> | <u>Amount £</u> |
|-------------------------|-------------------------------------|-------------|-----------------|
| HMRC                    | VAT106 refund                       | 3.7.26      | £5213.92        |
| North Yorkshire Council | Highways grass cutting contribution | 14.7.26     | £1601.95        |
|                         | <b>TOTAL</b>                        |             | <b>£6815.87</b> |

### Payments

| <u>Paid to</u>          | <u>Description</u>                                                                                         | <u>Date</u> | <u>Amount £</u>   |
|-------------------------|------------------------------------------------------------------------------------------------------------|-------------|-------------------|
| Radius UK Fuels         | diesel for cutter and van                                                                                  | 24.5.26     | £112.45           |
| North Yorkshire Council | monthly bin collection                                                                                     | 1.7.26      | £75.91            |
| Sam Turner & Sons       | gate hook and screws                                                                                       | 3.7.26      | £16.75            |
| Smartest Energy         | cemetery electric                                                                                          | 3.7.26      | £ 0.33            |
| Smartest Energy         | office electric                                                                                            | 3.7.26      | -£29.26           |
| Smartest Energy         | Electric Toilets                                                                                           | 3.7.26      | £ 31.95           |
| Nat West bank           | bank charges                                                                                               | 4.7.26      | £16.10            |
| Feet First              | Plaque for High Green bench                                                                                | 9.7.26      | £28.50            |
| Safety Signs 4 Less     | 6 signs for Allotment gates                                                                                | 16.7.26     | £271.22           |
| Lex Autolease           | Van rental                                                                                                 | 16.7.26     | £473.67           |
| BNP Paribas             | kubota mower rental                                                                                        | 18.7.26     | £456.00           |
| Everflow                | Water                                                                                                      | 18.7.26     | £963.15           |
| Amazon                  | Yorkshire flag 5ft x 3ft heavy duty                                                                        | 28.7.26     | £14.99            |
| Staff wages             | inc NI, tax and pensions                                                                                   | 28.7.26     | £7,675.41         |
| Radius UK Fuels         | Diesel and petrol for cutters                                                                              | 26.7.26     | £103.92           |
| Alan Dale               | Grave digging 6 <sup>th</sup> , 7 <sup>th</sup> , 20 <sup>th</sup> , 22 <sup>nd</sup> and 31 <sup>st</sup> | 29.7.26     | £2050.00          |
|                         | <b>TOTAL</b>                                                                                               |             | <b>£ 12261.09</b> |

Next Meeting – Tuesday, 8<sup>th</sup> September 2026

*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*

Signature

Date

Clerk: Mrs Angela Livingstone – [clerk@great-ayton.org.uk](mailto:clerk@great-ayton.org.uk)